



ENCINO ELEMENTARY E-TEAM BOARD MEETING MINUTES 2024-2025

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DRAFT – SUBJECT TO FINAL APPROVAL

April 21, 2015

I. Welcome /Call to Order - Rachel Wagner, President

- **Meeting Called to Order at 6:33 PM**

II. Roll Call/Establish Quorum – Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone	Present ▾	5TH GRADE	Michelle Rosenfield	Absent ▾

	Davidson		ADVISOR		
CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parnass	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Present ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Present ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Present ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Present ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Absent ▾
SPECIAL GUESTS	Shaunte Maggard, Mikhail Nayfield, Alecia Arney-Redman, Abigail Akzin, Michelle Biggs, Kristy Hanson, Christine Ferguson, Michele Lopez, Alison Gettleson, Rachel Markowitz		TK GRADE ADVISOR	Renee Begley	Absent ▾
			TK GRADE ADVISOR	Valana Bright	Present ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (ACTION ITEM) April 21, 2015 – Sarah Burwick & Steven Mizrahie Co-Recording Secretaries

- Steven motion to approve. Dr. Besser correction. Encino considered Priority 1 school. Steven will handle.
- After president's report it says and CC seconded

VI. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- Looking next year at what tech needs we have in each classroom
- Going to make Google Doc for teachers

V. Principal's Update - Dr. Amy Besser, Principal

- Third, fourth, and fifth graders getting ready for Smarter Balance assessments.
- Welcoming dance instructor on Tuesdays. She might be our dance teacher next year. It will be dance, music and theater but not as much theater.
- Friday, student council will have earth day activities
- STEM night May 28 from 5-7pm, Cal Science Center coming

VI. President's Report - Rachel Wagner, President

- ETEAM elections
- Almost all candidates for next year are present
- Executive Board
 - Co-Presidents: Kabel and Parnass
 - Co-Treasurers: Desiree Stone Davidson and Abigail Akzin
 - Co-VP Student Services: Shauntee Maggard and Bethann Anderson
 - VP Fundraising: Mikhail Nayfield
 - Co-Corresponding Secretary: Jackie Kaufman and Christine Ferguson Graham
 - Co-Recording Secretary: Sarah Burwick and Steven Mizrahie
- Advisory Board:

- TK: Alecia and Rebecca
- Kindergarten: Rachel Markowitz
- 1st: Alison Gettleson and Jessica Polonsky
- 2nd: Michelle Biggs and Laura Moss
- 3rd: Cara Pagliaro and Laura Twersky
- 4th: Kristy Hanson and Megan Earhart
- 5th: Megan Grossman-Sinclair

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co- Treasurers

- Checking \$222,888.07, Savings \$200,869.45
- Gala grand total: \$29,569.28!

VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- No school Thursday and made SkyZone fundraising, 20% will come back to the school
- End of year party Friday June 6 5:30pm at school, kind of like DPY but we are calling it Beach Bash, Hawaiian/Luau theme. Hoping to have more booths for non-dancers. Same DJ and same dancers.
- Used book sale at end of year: Do we still want to?
- Dippin Dots in May. Need to resolve permits.

IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- Working on teacher appreciation week. Bethann sent flyers to Dr. Besser, will re-send.
- E-Team provides something every day from the whole school community. Room parents also organize and have something specific every day for their teacher based on teacher's favorite things grid that teachers filled out.

X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- Second and third grade Valet signup genius send it to Jackie so she can get it in the newsletter

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- **5th Grade Advisors - Nydia Pineda & Michelle Rosenfield – not here**
 - Teachers ordering shirts and sweatshirts and make sweatshirts optional to purchase through E-Team website and will coordinate when that's happening
 - Keystone reserved for May but no funding
 - 5th grade also working on raising funds for graduation chairs, tent etc.

- **4th Grade Advisors - Beth Belew & Megan Grossman-Sinclair – Beth, end of year event ice cream social at park. Sabrina and April letting fourth join third to do a parents night out together. May 15 trivia night.**
- **3rd Grade Advisors - Sabrina Bonang & April Wish**
- **2nd Grade Advisors - Cara Himmel & Alicia Pagliaro – Cara also thinking trivia night at Surly Goat maybe May 7 but makes sense to do parents night all together**
- **1st Grade Advisors - Rebecca Bienstock & Laura Moss**
- **Kinder: Popsicles in park (TK and kinder), joining third and fourth parents night out.**

XII. Guest Comments

XIII. Agenda Recommendations for Next Meeting – May 19

XIV. Adjournment

- **7:37 PM**

DRAFT – SUBJECT TO FINAL APPROVAL

March 17, 2025

I. Welcome /Call to Order - Rachel Wagner, President

- **Meeting Called to Order at 6:32PM**

II. Roll Call/Establish Quorum – Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Absent ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parnass	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
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CO-CORRESPONDING SECRETARIES	Kathleen Fong	Present ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Present ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾

CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Absent ▾
SPECIAL GUESTS			TK GRADE ADVISOR	Reee Begley	Absent ▾
			TK GRADE ADVISOR	Valana Bright	Present ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (ACTION ITEM) February 10, 2025 – Sarah Burwick & Steven Mizrahie Co-Recording Secretaries

- Rachel motion to approve and Sarah seconded

IV. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- Questions about Gala items. Feedback for next year?
- Any Big ticket items that teachers want to promote fundraising for?

V. Principal's Update - Dr. Amy Besser, Principal

- 5th graders at Pali camp through Wednesday.
- Today and Wednesday CKLA coach.
- Testing season from now through April 25, English language learners.
- March 28 end of physical fitness test.
- 6 weeks under smarter balance assessments from May 6 – May 23, English Language arts, math and Cast. (CA science test)
- Nowruz celebration Monday hosted by 5th grade students.

VI. President's Report - Rachel Wagner, President

- ETEAM Board/Recruitment March and elections in April. Timing is not strictly adhered to. Asking people to submit interest via email. Timeline by April 11, 2025.

- If there is only one candidate for a position, they will just be formally approved. If multiple people run for a position, an election/vote can be held.
- Interest submitted via email.
- Rachel Lewis will create google doc for interested positions/people.
- Kathleen/Jackie will prepare deck
- STEM
- No more Stem and More.
- Grant run for goals
- Computer science for good
- Esports and sustainable goals
- District is funding and supporting, with VR kits, 3d printers, dash robots and cool stuff
- Esports has all gaming equipment, sound and video displays
- Stem is getting a full extended learning options program. High dosage tutoring came to assess. Encino priority 3 school doesn't get a lot of stuff. Priority 1 schools get more funding.
- Computer wise is 23k, this program is 18k.
- Enriched minds was a non starter, because it involves our instructional day
- 8:30-11:30 M, W, Thursday, Friday
- 18k through the end of the school year. Original bid was \$27k or \$140/hr.... District 11:30-4PM via extended learning options..
- Book fair – Officially approved by the district today. Waiting on Ms. Hussein to hear about the support that she needs.. Years past Eteam took the reins but Ms. Hussein wants to do it now.
- Art show.
- Some discussions near/during open house.
- Art show due to no theme night, open house night.
- Check with teachers for any projects that they kept vs sent home. For new or previously created projects..
- She can set up on Monday or Wednesday but not Thursday since she won't be there.
- She needs to know how to display the art..
- Besser remarked that the setup can be in the auditorium, we can use standing pillars.

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co- Treasurers

- 200k and 200k for savings and checking accounts.
- Movie night we received \$627.
- We allocated \$30k for Stem and More to use.

VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- All things Gala
- Lots of amazing auction things.
- 4 front row seats to 5th grade culmination.
- Poised to make more money than prior years

IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- Grade level advisor planning parent night out

X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- Communications grid working well.
- Vallet opened up to all grades.
- Grade levels will revert back next month.

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- 5th Grade Advisors - Nydia Pineda & Michelle Rosenfield
- 4th Grade Advisors - Beth Belew & Megan Grossman-Sinclair
- 3rd Grade Advisors - Sabrina Bonang & April Wish
- 2nd Grade Advisors - Cara Himmel & Alicia Pagliaro
- 1st Grade Advisors - Rebecca Bienstock & Laura Moss

Zen Zone for lunch, outside the kids can color and chill.

XII. Guest Comments

XIII. Agenda Recommendations for Next Meeting

XIV. Adjournment

- 7:56PM

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parnass	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Present ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Present ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Absent ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Absent ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Absent ▾
SPECIAL GUESTS			TK GRADE ADVISOR	Reee Begley	Absent ▾
			TK GRADE ADVISOR	Valana Bright	Present ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

DRAFT – SUBJECT TO FINAL APPROVAL

February 10, 2025

XV. Welcome /Call to Order - Rachel Wagner, President
6:33PM

XVI. Roll Call/Establish Quorum

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parnass	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Present ▾

CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Present ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Absent ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Absent ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Absent ▾
SPECIAL GUESTS			TK GRADE ADVISOR	Reee Begley	Absent ▾
			TK GRADE ADVISOR	Valana Bright	Present ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

XVII. **Minutes (ACTION ITEM) Approve February 10, 2025 – Sarah Burwick & Steven Mizrahie Co-Recording Secretaries**

XVIII. **Teacher Advisor Update - Jessica Zuckerman, Kindergarten Teacher**

- **Stem and Brain pop updates, more to be said by Rachel Wagner**

XIX. **Principal's Update - Dr. Amy Besser, Principal**

- **Charter Renewal petition - Thursday Feb 13, 2025.**
- **February 18, 2025 phone free day. Phone free for the full school day and also applies to extended learning. Discretion for Adults/Parents who need/want to use their phones.**
- **Feb 28, 2025 - end of 2nd semester.**
- **March 4 and 5th - report card conference days.**
- **March 5 and 6th - ulsat (gifted program testing)**
- **March 17-19 - 5th grade trip to Pali institute.**

XX. VI President's Report - Rachel Wagner, President

- **STEM LAB: Stem N More not performing to the satisfaction of Eteam and/or teachers. Previous tables bolted to ground, Eteam raised money at Gala specifically for it and it's not being utilized.**
- **Remediation plan was sent to Stem N More and it wasn't responded to. Moving on. No Contract; ends Feb 2025.**
- **Options: Try to recruit for Stem, reach out to subs in district, hire aid, Steven – CSUN or Mr. R or others.**
- **Stem and More was paid 71k annually.**
- **Last year we paid a science teacher 50k, Mr R – 65k. 56k for District 6 hours a day..**
- **Grant by Besser and teachers in play, more information to be provided later.**
- **Field Trips – Eteam previously funded some of them. Teachers solicited donations as well. School funds buses, teachers use i-fieldtrip, teachers requested entrance fees via class collection. School supplements those that can't afford it.**
- **Brain Pop (ACTION ITEM) – Eteam funded AR. BP provided by district previously, not now.**
- **\$1,400 left over in funds that Eteam can allocate. A motion by Rachel and seconded by Kristen was approved to allow for the placement of \$1,404.23 for Brain Pop.**
- **25-26 E-TEAM BOARD Recruitment Elections – 2 year terms. May 2025 elections.**

XXI. VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co-Treasurers

- **\$220k and and \$200k in savings and checking accounts.**
- **\$93,598 for individual and corp matching.**
- **Events coming in lower a little lower at \$52k.**
- **Turkey Trot. Sponsorships – Okay. Enrichments 17k, 7k more than predicted..**
- **Rest nights 5k over. Spirit/Yearbook same.**
- **Stem teacher 39k left over.**
- **Doing well.**

XXII. VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- **Turkey Trot was fun aimed for 60k, came in a little under.**
- **Movie morning is next.**
- **Yogurtland.**

- \$640 from mom's night.
- UCLA gymnastics \$~200.
- Gala need auction items. Need wine donations.

XXIII. IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- Let Grade level advisors know about parents' night out.
- Holiday grams \$450 Candy grams / canes (1200 or so, profited 875).
- Movie night 80/175 seats filled.
- Gala teachers free + 1 discounted ticket.

XXIV. X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- Nothing new. Yearbook promotion. Website uploads for pics.

XXV. Grade Level Advisor Updates (approx. 3 minutes each)

• 5th Grade Advisors - Nydia Pineda & Michelle Rosenfield

- Budget is a little less.
- Camp Keystone is not happening.
- ~200 each student.
- T-shirts and end of year dance party.

• 4th Grade Advisors - Beth Belew & Megan Grossman-Sinclair

- N/A

• 3rd Grade Advisors - Sabrina Bonang & April Wish

- N/A

• 2nd Grade Advisors - Cara Himmel & Alicia Pagliaro

- N/A

• 1st Grade Advisors - Rebecca Bienstock & Laura Moss

- N/A

• Kindergarten Advisors - Megan Earhart & Lili Pettit

- N/A

• TK Advisor- Renee Begley & Valana Bright

- [Link for color printer for Ms. Black](#)

XII. Guest Comments

XIII. Agenda Recommendations for Next Meeting

XIII. Adjournment

8:09PM

November 18, 2024

I. Welcome /Call to Order - Bethann Anderson on behalf of *Rachel Wagner, President*

6:33PM

II. Roll Call/Establish Quorum – *Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries*

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Absent ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Absent ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parnass	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Absent ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Absent ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Present ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Absent ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Present ▾
SPECIAL GUESTS	Ms. Lopez		TK GRADE ADVISOR	Reee Begley	Absent ▾
			TK GRADE ADVISOR	Valana Bright	Present ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (**ACTION ITEM**) October 21, 2024 – Sarah Burwick & Steven Mizrahie Co-Recording Secretaries

- Rachel L moves to approve, Ms. Z seconds. Minutes approved..

IV. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- Make sure teachers know times of holiday performance and which performance to try to come to
- Turkey Trot encouragement

V. Principal's Update - Dr. Amy Besser, Principal

- *Second reporting period which runs through Feb. 28*
- *Parent teacher conferences went great*
- *4 days until Thanksgiving break! Then 3 weeks until winter break*
- *Biggest thing on forefront is phone free school day initiative*
 - *Intent is to support mental health and well being*
 - *Research shows excessive phone and social media use is horrible for kids*
 - *Policy will be implemented February 2025.*
 - *Charter leadership will handle details*
 - *Existing policy: phones need to be turned off and remain in the student backpack through the entire school day, which includes after school programs.*
 - *New policy: students can only use it before or after school. Devices turned off and stored away.*
 - *Policy also applies to smart watches. Will need to be turned off and put away.*
 - *There are protocols for emergencies, enforcement, etc.*

VI. President's Report - Bethann Anderson on behalf of Rachel Wagner, President

- **STEM Lab/ Stem N More**
 - Haven't heard anything from them. Ms. Zuckerman talked to third grade teachers. One of them had reached out.
 - Rachel L.: Do we have phone numbers? Maybe a call would be more efficient.
 - Lopez: second grade loved them. But grades 3-5 have a different instructor.
- **Turkey Trot –**

- Do volunteers need to be LAUSD approved? Yes. Parents watching will get visitor badge but actually volunteering need to be approved. Ms. Sheryl and aide will be checking people in at Addison gate, visitors stickers. We will make sure they also have visitor badges.
- Field Trips – Teachers request through field trip system. The office coordinates bussing and other logistics. Teachers have been trained on system. Romero has requested one. Can eteam have access? Besser: We will notify you when they get approved.
- Outdoor learning spaces – let's revisit because we did fundraise for it.
- Fundraising holiday grams – is the student council doing them like boo grams? Barkle says just boo and valentine's day. So if we wanted to do a holiday gram thing thats up to us. Dr. B met with Rachel and asked to make a plan.
- Ok with the plan for selling candy to be delivered to classes? Dr. B: write a proposal and email her.
- Holiday performance –
 - Dr. B: Ms. Boccuzzi reached out for help with speaker type stuff and decorations.
 - Previously it was Ms. Rebolledo and Mr. R and Ms. Suarez.
 - We have some stuff in storage, just need help to hang them and decorate.
 - Ms. Z: let's make a schedule now.
- Tables – ready to go, not heard when they will start the project.

Executive Board Updates (approx. 5 minutes each)

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co Treasurers

- Bank account balances
 - Checking: \$154,557.83
 - Savings: \$200,853.07
- Halloween \$11k and change profit from Halloween carnival. Having it on a Saturday

VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- TT: 49k! 11k left to go! We already got the powder and are ready to go.

- *We are packing up prizes Wednesday night.*
- *Students who opt out of powder can go in an inner loop. If you want to be sprayed we will be outside the track.*
- *Powder is washable, blows away easily. Extra set of clothes.*
- *When we get to color run we need all hands on deck. We have signup genius. Two hour slots. Every e team member should sign up for something.*
- *Text everyone. Share it everywhere. We should be able to hit the goal.*
- *After TT we have dippin dots for sale after school.*
- *Upcoming movie night, showing at Laemmle of Hook on January 25.*
- *Couple restaurant nights in December, Sweetfin 3 locations on a Saturday.*
- *Chuck E Cheese on December 16*

IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- *December 2 drive starts.*
- *Student council reps are hoping to make announcements during assembly*
- *After Thanksgiving we will start doing winter teacher gifts.*
- *Enrichment: session almost over. Ambitious and sending flyers before winter break! New session will start in the second week after break.*
- *Megan Earhart found a new company to help with beautifying schools. Root, Dana came out, took tons of photos and they will come and provide everything. Date TBD in spring.*

X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- *Not much to report. If you need social promotion, newsletter or emails let Jackie and Kathleen know and add it to their grid.*
- *Jackie will send standalone emails about our passive fundraising stuff like Minted etc.*

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- *5th Grade Advisors - Nydia Pineda & Michelle Rosenfield – [Not here](#)*
- *4th Grade Advisors – Beth Belew & Megan Grossman-Sinclair – [No Update](#).*
- *3rd Grade Advisors - Sabrina Bonang & April Wish – [No Update](#)*
- *2nd Grade Advisors - Cara Himmel & Alicia Pagliaro – [No Update](#)*

- 1st Grade Advisors - *Rebecca Bienstock & Laura Moss* – *No update*
- Kindergarten Advisors - *Megan Earhart & Lili Pettit* – *No update*
- TK Advisor- *Renee Begley & Valana Bright* – *Valana: Mrs. Black wondering about color printer. Rachel L: she gets \$250 from e team each year.*

E-team used to provide each teacher with a color printer. Krantz has a color printer. Now TK is growing and has two classes, but now since 2 and kind of in their own area now they need their own. Mrs. Black should find out and send it to us and the treasurer and we should be able to handle it.

XII. Guest Comments – none

XIII. Agenda Recommendations for Next Meeting – none

XIII. Adjournment

Meeting adjourned 7:40 p.m.

Next Meeting: January 13, 2025

October 21, 2024

I. Welcome /Call to Order - Rachel Wagner, President

6:33 pm

II. Roll Call/Establish Quorum – Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
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CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Absent ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parness	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Absent ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Present ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Absent ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Present ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Absent ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Absent ▾
SPECIAL GUESTS			TK GRADE ADVISOR	Renee Begley	Absent ▾
			TK GRADE ADVISOR		N/A ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (ACTION ITEM) September 16, 2024 – Sarah Burwick & Steven Mizrahie
Co-Recording Secretaries

- Jackie moves to approve, Ellie seconds. Motion approved.

IV. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- 2:00-2:30PM Dance Party
- Nothing else to note.

V. Principal's Update - Dr. Amy Besser, Principal

- *Attendance is a problem and is being addressed.*
 - *Brag Tags*
 - *Golden Trophy*
 - *Absenteeism and trusted adult check-in.*
- *Iready System/Diagnostics*
 - *Tutoring is available for students who need assistance. 6 week intervention.*
- *Working on affiliated charter renewal. February 12 and February 14th are tentative dates for renewal. October 8, 29th and November 19th are also dates to review proposed changes. Jan 16, 2024 CLC will review.*
- *November 4, coffee with the principal. Subject: Cell Phone Free Day. Dr. Besser to invite grade level Chairs to host and discuss what's happening in future Coffee sessions.*
- *November 8th 1st reporting period.*
- *November 12-15 Teacher conferences with parents*
- *December 10, Winter Program*
- *December 11, 8:30AM and 1PM show*

VI. President's Report - Rachel Wagner, President

- *Halloween Carnival to take place on Saturday.*
- *Turkey Trot plans*
- *Annual Pledge status*
- *Restaurant night Successes.*
- *Field Trip(s) not included in future E-team funding, should be pushed to District.*
- *Halloween Support - October 31 8:15 Ms. Schwimmer to update.*
- **Volunteer Policy**
 - *Needs to be approved by Dr. Besser.*
 - *Steven suggested a computer based system - Lobbytrack or like. Can*

print ID cards and also send approval emails to authorizing staff.

- **Stem Lab**
 - 3rd-5th Grade teachers' status was not positive. Program not rigorous enough.
 - Academic notes are not aligned with the program.
 - E-team/Besser to coordinate with Stem and More.

Executive Board Updates (approx. 5 minutes each)

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co Treasurers

- Bank account balances
 - Checking: \$171,015.19
 - Savings: \$200,846.35
- Tie dye event yielded 1700 pus.
- 53k Pledged so far, 9k is not included.
- 70k in individual contributions.

VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- Coral Tree event - 3k
- Shake Shack - 750
- Regal theater
- Second pizza friday
- Remind people that lowest level of Annual Pledge gets halloween tickets!

IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- E-choices possibly offer another evening for parents.
- Enrichment (Beautification Lanai) \$10,500 Session 1.
- Working with Dr. Besser for parent ed night on echoices
- There is confusion between Computer Wise and the Enrichment programs.
- Beautification: holding pattern, planters, waiting to hear from companies, waiting to hear from Dr. Besser re painting tables and benches. We have the correct colors on hand.

X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- *Photo uploads: We want more representation for families for yearbook, if you attend you can upload.*

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- 5th Grade Advisors - Nydia Pineda & Michelle Rosenfield – *Graduation Party planning w/Besser*
- 4th Grade Advisors – Beth Belew & Megan Grossman-Sinclair – *No Update.*
- 3rd Grade Advisors - Sabrina Bonang & April Wish – *No Update*
- 2nd Grade Advisors - Cara Himmel & Alicia Pagliaro – *No Update*
- 1st Grade Advisors - Rebecca Bienstock & Laura Moss – *No update*
- Kindergarten Advisors - Megan Earhart & Lili Pettit – *no update*
- TK Advisor- Renee Begley – *n/a*

XII. Guest Comments – none

XIII. Agenda Recommendations for Next Meeting – none

XIII. Adjournment

Meeting adjourned 7:40 pm

Next Meeting: November 18, 2024

September 16, 2024

I. Welcome /Call to Order - Rachel Wagner, President

6:33 pm

II. Roll Call/Establish Quorum – Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parness	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Present ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Absent ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Present ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Present ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Present ▾
SPECIAL GUESTS	Ms. Hussain Alison Gettleson Jessica Pratt Michele Lopez		TK GRADE ADVISOR	Renee Begley	Absent ▾

	Theresa Chaides Melissa Foster Colette Kelfer Tara Mark Ayesha Dixon Joan Beleno Sanchez				
			TK GRADE ADVISOR		N/A ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (ACTION ITEM) August 19, 2024 – Sarah Burwick & Steven Mizrahie
Co-Recording Secretaries

- Steven moves to approve, Kristen seconds. Motion approved.

IV. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- A few teachers have said STEAM teachers not fully prepared, and at times their lessons do not match the curriculum.
 - Ms. Z will find out the disconnect and figure out what everyone needs.

V. Principal's Update - Dr. Amy Besser, Principal

- Norm day was Sept. 13 and holding steady with 528 students. 26 teachers. 24 from UTK-5 and two special ed teachers.
- Completed iReady and DIBELS assessments.
- Safety plan, great shakeout October 17 at 10:17.
- Working on affiliated charter renewal. Not sure date for presenting, three opportunities Dec-Feb.
- Sept 23 coffee with principal. Suicide awareness and prevention. We use terms like “feeling good about ourselves,” having a trusted adult to talk to, etc.

VI. President's Report - Rachel Wagner, President

- Shout out to all the people who helped put on back to school tie dye event.

Move Library Budget from E-Team to School for oversight (**ACTION ITEM**)

- Background: Library leadership committee is teachers and parents. First meeting last week discussed library budget. In past years lib budget included in eteam general budget as line item, pass through. All proceeds of book fair proceeds go to library. Last year, it became apparent that having library's budget under Eteam did not seem appropriate. As a fundraising booster club, it's appropriate for us to be managing the school's library budget.
 - We let Ms. H know and Dr. Besser agreed school should take over library budget as every school does, and E-TEAM will continue to support but simply writing check to school for library to use instead of us managing book orders and keeping track of budget.
 - We will still have book fair and proceeds will go to library. Just an administrative change.
- Ms. Hussain: Been library aide for 20 years. 5 diff schools. 4 elem and one middle school. When she came to Encino in 2020-21, what impressed her most was fiction section and how well it was stocked. When Susan (former lib) left, she had \$1000 in library budget and ETEAM had \$3000 budgeted for library. At beginning this year, Karen Bayless said \$2000 left from last year's budget and \$170 from book fair, which means \$6,170 for books. California Dept of Education says average budget for 2021-22 was \$6741 with additional budget for other materials not books. If library budget is with ETEAM, that means we can get more books because tax exempt. She wants the library budget with the ETEAM because she will get more books.
- Besser: After book fair, we would make donation to school donations account and it would be earmarked as library. In school budget it would be earmarked as library account.
- Sara P: Would ETEAM budget line item go farther with us than with the school?
 - (If \$4000 budget then 20 books, yes)
- Jackie: A few years ago we had large book order which came from federal funding? Did that also go through ETEAM? Ms. H: That was a covid thing, district budget went through the school.
- Melissa Foster: Wants to clarify as well, if budget were to stay with e-team, tax exemption would be 9.5% for library based on what it's raised? Yes.
- Booster and PTA always support libraries. School's own budget can give some for books but usually that does not happen.
- Part of conversation about all this was discussing who approves the books. How does that work? Also some confusion regarding whether funds keep rolling over

from year to year.

- Ms. H: She goes through list of district approved books, she looks through various lists, Newbury, Caldecott etc. She asks teachers if any recommendations. She has running list going.
- Every year, E-TEAM votes on a budget. Whatever was earned in prior book fair, that's budget for next year. If you don't use that this year, then you aren't going to have access to it. That's the hard part, tracking the rollover. If we just say you have one year to use the funds from previous book fair. ETEAM is more than happy to hang onto those funds and provide them for you. But we should not be managing those funds.
- Whatever she gets each year in April, she puts order in June, then it comes by August.
- What is her library budget now? Not showing yet but we allocated \$4000 which is based on past sales. \$4133.10 spent from last year until now.
- From 2022-23 balance: we absorbed it?
- Ellie: things were done a certain way, for example in 22-23 there wasn't a lot spent, projected 3000 but about 710 was spent. Next year we projected a lot less, only \$1000 but spent \$4133. It's starting from zero, If there was money left from before, we projected less and counting less, it's evened out.
- Not ready for vote. We need consensus and bring it back. We did not know there was a tax break for ETEAM buying books.

Move Online Computer Subscriptions from E-Team to School for oversight (ACTION ITEM) – Eteam will fund AR this year. Vote passed.

- Very similar to the library issue
- No reduction, no savings if we handle the subscriptions or school does.
- Right now E-TEAM is reaching out to teachers and figuring out what apps and looking at our budget and managing invoicing and expirations.
- It doesn't make sense. Board turns over. Expirations. Etc.
- ETEAM will always support a certain dollar amount for subscriptions, but school admin person should be handling the purchasing.
- We will write a check to the school so the school can go on and physically purchase it. We should not be making curriculum decisions! We want to support the school's needs but we cannot determine those needs.
- Dr. B: District does fund some apps, but teachers are fond of others that district does not have

- Pressing issue is AR which is used for entire school. Not on district application site this year. ETEAM purchased it last year.
- We also want teachers to be encouraged to use what district provides. This is exactly why ETEAM should not be making decisions about which apps the school provides
- District provides list of subscriptions. But they don't use some that our teachers like, e.g. BrainPop
- How soon can we get AR? Can school front the money while check being cashed?
 - Desiree: we have never purchased AR. Is she asking us to purchase it this year?
 - Last year we paid for BrainPop and Starfall
- We have \$4500. AR costs \$3100. So we would have the balance but Brainpop came in at \$2100
- AR is top priority.
- At end of day we are parents first and we want what's best for the kids.
- Just for this year we will handle it.
- Melissa: During back to school night, son's teacher commented about AR and mentioned the reason they didn't have it was a system code error. Besser: district did not renew contract with Renaissance. Ms Hussain connected with company and they said schools can still purchase it.
- **CONCLUSION:** We all agree ETEAM is happy to support subscription but makes more sense for teachers and admin to handle oversight and we will allocate a certain amount of our budget every year.

Executive Board Updates (approx. 5 minutes each)

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co Treasurers

- Bank account balances
 - Checking: \$127,400.75
 - Savings: \$200,846.35
- Waiting for final numbers from tie dye event.

VIII. Fundraising - *Kristen Kabel & Sara Parnass, Co-VP Fundraising*

- *Tie dye was community building, with hope that people will come to bigger fundraisers.*
- *Mendocino Farms giving 30% (contest where if you upload receipt you can enter raffle to win prizes)*
- *Oct 1 coral tree restaurant plus paint night*
- *Regal theater*
- *Second pizza friday*
- *Halloween will be all hands on deck.*
- *Remind people that lowest level of Annual Pledge gets halloween tickets!*

IX. Student Services - *Bethann Anderson & Rachel Lewis, Co-VP Student Services*

- We sent out flyers to try to get everyone on directory
- Still missing room parent for Vidana.
- Working with Dr. Besser for parent ed night on echoices
- Monday morning assemblies: If someone wants to help, that would be great. Miss Reina was trained but she is busy with UTK program. Too hard for aides. We are happy to help with assemblies.
- Beautification: holding pattern, planters, waiting to hear from companies, waiting to hear from Dr. Besser re painting tables and benches. We have correct colors on hand.
- Enrichment: no final totals yet. We have over 300 students registered.
 - ProblemL Lot of substitutes, who don't know how to get kids into enrichment classes especially in younger grades. Maybe talk to teachers to make sure they leave plans for subs.

X. E-Team Communications - *Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries*

- *Photo uploads: We want more representation for families for yearbook, if you attend you can upload.*

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- 5th Grade Advisors - *Nydia Pineda & Michelle Rosenfield* – *playdate coming up*
- 4th Grade Advisors – *Beth Belew & Megan Grossman-Sinclair* – *play date went well*

- 3rd Grade Advisors - *Sabrina Bonang & April Wish – Had a successful play date at ultrazone laser tag, 69 people signed up to play and a few showed up to hang out*
- 2nd Grade Advisors - *Cara Himmel & Alicia Pagliaro – play date coming up on sunday*
- 1st Grade Advisors - *Rebecca Bienstock & Laura Moss – no update*
- Kindergarten Advisors - *Megan Earhart & Lili Pettit – no update*
- TK Advisor- *Renee Begley – n/a*

XII. Guest Comments – none

XIII. Agenda Recommendations for Next Meeting – none

XIII. Adjournment

Meeting adjourned 8:22 pm

Next Meeting: October 21, 2024

August 19, 2024

I. Welcome/ Call to Order - Rachel Wagner, President

Meeting start time: 6:33 pm

II. Roll Call/ Establish Quorum – Sarah Burwick, Co-Recording Secretary

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Present ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Present ▾
CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Absent ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parness	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Present ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Present ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Present ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Absent ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	OPEN	N/A ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Present ▾
SPECIAL GUESTS	Sophia Bubrick, Steven Mizrahi, Michelle Biggs, Jessica Jarmond, Basia B,		TK GRADE ADVISOR	Renee Begley	Present ▾

	Kristen Harrsch, Sally Taryano, Gelila Asres, M Foster, Jessica Pratt, Amirsina, “K,” Alison, Eric Lee, Dr. Margaret Kim (regional director)				
			TK GRADE ADVISOR		N/A ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Absent ▾

III. Minutes (**ACTION ITEM**) May 13, 2024 – Sarah Burwick, Co-Recording Secretary

Motion to approve May 13, 2024 made by Rachel Lewis, Desiree seconds. Vote passed unanimously.

IV. Election of Co-Recording Secretary - Steven Mizrahi (**ACTION ITEM**) - Rachel Wagner, President

Steven has first grade son. Business owner.

Motion by Rachel Lewis. Unanimously approved. Steven is now co-recording secretary.

V. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

Skip.

VI. Principal’s Update - Dr. Amy Besser, Principal

- 520 students enrolled.
- UTK (combo of TK and TE): 14 each class.
- Orientation was successful, we had plumbing issues and needed to move orientation to auditorium and we think it went well. New location was advertised on marquee and communicated via email.
- Back to school night Tuesday Aug. 27 from 6-7 pm. Two sessions.
- ELAC (English language learners) meeting, only two attended.
- Coffee with Principal next week

- Thursday is Charter Leadership 3 pm Encino library

Lunch Policies

Basia: Have there been changes in lunch time and policies as last year?

Dr. Besser: No. Same policies. Same implementation.

Dr. Kim (regional director) Some schools changed bell schedule so recess and lunch are different but ours was already the correct time.

Basia: Hearing that children do not have sufficient time to eat lunch.

Dr. Besser: Lunch is 40 mins, 20 mins to eat, 20 mins to go play. Any student who needs extra time may stay at lunch table to continue eating. Anyone who has concerns should talk to Besser directly. We also have Ms. Hirsch on campus 5 days a week so she can help as well.

Dr. Kim: I like the idea of lunch bunch for kids who need more time. Great input, but actual decision is to be made at Charter Leadership Council.

Michelle R: Kid says school new system and policy referred to as “bending of knee” where aides tell them to freeze then physically squat or kneel. What is this?

Dr. Besser: In order to have playground acknowledge bell has rung, they can freeze, get low, squat, kneel. Then wait for whistle to safely walk to the line.

Megan E: Kids are being yelled at to stop eating, and if they keep eating they are told to stop. Also made to kneel and put knees on hot pavement. We were told kids were crying.

Dr. Besser: We had behavioral assembly, we explained to kids that they did not have to kneel, they could just get low. The S-T-O-P is a new thing from Ms. Kim to remind people to stop eating. If you would like to visit during lunch, you are welcome to. They do not need to put knees down. It's a visual to get down, get low, to indicate to everyone to stop playing. And any parents can come in to observe. Parents can email Dr. Besser to get approval to visit.

Megan G-S: I asked my own kids about the freezing/kneeling and her son said “we had to freeze.” He also said a lot of kids don't have enough time to eat. Question is: there are warnings about how much time to eat? Are kids told if they need more time, they can ask?

Dr. Besser: We will explain this all to kids in another behavior assembly so they know they can ask for more time.

Lili Pettit: Bring up a point of safety which is one of our core values at ECES. There are multiple components of safety, physical and mental. Reiterate that having a calm central nervous system is the number one thing kids need to feel safe. It is not appropriate to yell at children, pull their arm, etc. We want children to feel safe in all variations. We are not okay with a child not feeling they can rest and relax during lunch and recess. Also hearing kids being yelled at not to stand up during lunch. Happy to bring up how nervous system works. Discharging energy is natural for children. Having a safe environment to eat is so much more than having four walls around them.

Jessica Pratt: When you evaluate the pavement issue, are there other ways the kids can freeze, maybe hands out hands up? Hands on head?

Dr. Besser: They did hands on head last year and it didn't work. But we can review it again. We will remind kids they should not be getting hurt.

Basia: Since there seems to be new practices in the school, don't know whether these are LAUSD practices, is there a way to let us know when things are changing?

Dr. Kim: Not sure what they do at other schools, but we are hearing now this is an issue so we will need to look into it. We want to be nurturing and have every child feel safe and respected. Don't we have a safety committee? Bring these concerns to them.

Rachel W.: Parents are here now. We don't want to push these parents off and make them join another committee. Go back, make a better plan and SHARE/communicate with the community.

Dr. Besser: I want parents to listen, save important messages to be shared on Sunday message. Email and audio recording. Don't want to over-communicate. I save these important communications for Sunday message. Will consider posting it online for people who may have missed it.

Megan Earhart: Kids are scared and sad, needs to be dealt with immediately, needs to be addressed immediately before more kids are harmed. Needs to be real action taken on a daily basis.

Dr. Besser: I can assure you that your concerns are being addressed.

Dr. Kim: Update on spirit wear/ lightning bolt t-shirt

- Rachel: Teachers are confused, not sure what to do with shirts. Kids are wearing them. We need clarity.
- Dr. Kim:
 - Wish she had good news. Background information she got after meeting. Mention the fact that design looks like the design was shared with Dr. Besser and staff. Nothing happened because nobody mentioned anything.
 - Dr. Kim admits she would have approved it.
 - Design has school name on it. If anyone brings that to principal, she had obligation to respond. District made decision. Unfortunately as a district, not able to continue to use that logo. Dr. Besser has obligation and Dr. Kim as supervisor. She was hoping we came up with solutions.
 - RW: We can cover it. But are we supposed to ask all the people who bought it to bring it back? We are parent volunteers.
 - Kathleen: About 100 have been sold and we gave it to all staff.
 - Dr. Kim: Draw over, stencil over it
 - RW: Nobody on eteam should have to spend time doing this. Also, this is a public-facing message that we messed up, and we do not believe we made a mistake.
 - Steven M: if one person has an issue it's a full stop injunction? But if 20 parents have complaints about lunch then we can't get action? Is this the metric that we

- are really going to use?
- Can the district reimburse us? Dr. Kim: Where would the money come from? Can't we salvage them and continue the sales? Can we make it look good. I will help personally.
- PR concerns. Other schools know about the other logo.
- Students can wear it. Teachers can wear it. We cannot force anyone not to wear it.
- Sara P: If the position from LAUSD is that this is a racist shirt, then how do we deal with PR? Who announces it? We can stop selling them, but larger concern is what do we say about the shirts out there.
- Message is that "we are no longer selling these shirts."
- Jessica Pratt: As a parent and Jewish parent I did hear from multiple parents that the symbol was hateful. Use it as a learning experience with students. Jessica ordered the shirt and didn't catch it. I know the SS symbol. Brought to attention by husband.

Lili: We spent more air time on a t-shirt than we did about students feeling unsafe, taking a knee, not being able to eat. You heard our concerns but what specific action is being taken?

Dr. Besser: We are taking action and will communicate with parents.

VII. President's Report - Rachel Wagner, President

- Orientation/First Week of School – we covered that
- STEM Lab – Rachel Lewis
 - We contracted with Stem and More, beginning with lessons for Grades 2-5
 - Second semester TK-1st classes.
 - All classes will have access to lab beginning Sept 9 week, they can use at discretion.
 - Lab is mostly set up, waiting for removal of tables through LAUSD so we can put in lab tables.
 - Asking teachers for suggestions on materials.
- Teacher Ink & Subscriptions
 - Ink: ETEAM provides one cartridge per teacher per semester. Until we figure out a better system we will order their ink. For future, we recommend if we keep providing ink for teachers then they need to figure out a system for how much ink and how often. ETEAM is not in the business of ordering and tracking ink.
- Apps: Already been working with Ms. Zuckerman to ask teachers what apps they want
 - RW: Some changes, we heard today that district no longer provides Accelerated Reader and it's not even an option for E-TEAM to purchase?
 - Dr. Besser: Yes. Renaissance did not renew their subscription with district so it is not district approved. Library committee is working on alternatives. It will be provided by district, ETEAM does not have to fund it.

- Spirit Wear – already discussed

Executive Board Updates (approx. 5 minutes each)

VIII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co Treasurers

- Available balance in bank:
 - Checking 69,310.61
 - Savings 200,843.10

Ellie: 4th year on board, 2nd year as treasurer, income last year did not pan out as we projected, unfortunately we are starting year with less cash than we've had historically. Something we are all aware of. We are ready to power through and go forward.

IX. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- First restaurant night at Stand this week. 5-7 we will do a give away. Ties into first main event which is back to school tie dye. Prize for raffle at stand will be free t-shirt and 10 concession tickets for tie dye event.
- Tie dye will be different because it's free community event, no admission costs.
 - Special shirt we designed and approved for event. White shirt.
 - There will be crafts, bracelet making, etc.
 - 70s theme.
- Other fundraisers for Mabel's Labels (\$40 so far), Ralphs
- Kristen has reached out to Notre Dame High School, they have students who will come help out. They have a program where high schoolers come out and help, something to think about for future.
- Halloween is coming up very quick. Will not be as big as last year. Need help, if you want to be on Halloween committee let Kristen know

X. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

Rachel L.:

- Collecting room parents for all teachers, missing some but sent list to Ms. Zuckerman who will share it to teachers tomorrow at staff meeting. Some classes have a lot of room parents. Having them decide limit is up to teachers. That will

happen tomorrow. Once list solidified, Rachel and Bethann will let room parents know. Meeting tentatively Sept 6 in morning.

- RL also started class lists with ETEAM directory.
- Fall playdates are wonderful community events.
- E-TEAM not handling field trips, but want to know when they are happening so we can put them on monthly calendar. We don't have budget to cover field trips anymore. Parents can cover it with suggested donations. But we need dates for calendars.
- Maddie art specialist started today, parents who had her said she was amazing. Can she have key to art room while she's on campus? It self locks.

Bethann:

- Still working on beautification, meeting Dr. Besser later this wk to work on Seeds program.
- Enrichment will begin first Tuesday of September. Flyers going out Wednesday.
- If parents have questions about enrichment, direct them to ETEAM

XI. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- Push the directory, we have way fewer people signed in than last year
- Newsletter submissions needs to come in advance.
- Can Dr. Besser Sunday message include something about directory/ETeam? Yes.

XII. Grade Level Advisor Updates (approx. 3 minutes each)

- 5th Grade Advisors - *Nydia Pineda & Michelle Rosenfield*
 - *First playdate Sept 22 Off the Wall*
- 4th Grade Advisors – *Beth Belew & Megan Grossman-Sinclair*
 - *Playdate in about 3 weeks. That will go out to parents on directory.*
 - *Kristen has flyers, will give them to Beth/Megan who will put in teacher mailboxes*
- 3rd Grade Advisors - *Sabrina Bonang & April Wish*
 - *Laser tag play date Sept 4*
 - *Do we have to collect emails every single year? Is that a district policy? Dr. Kim will look into it.*
 - *Maybe we have them give consent to use contact info in future years?*
- 2nd Grade Advisors - *Cara Himmel & Alicia Pagliaro*
 - *Second grade playdate Sept 8 at Genesta. Need to distribute flyers and that's*

about it.

- 1st Grade Advisors - *Rebecca Bienstock & Laura Moss*
 - *Playdate this Sunday at Genesta Park.*
 - *Rebecca secured dominated goods from Claudine and Coral Tree.*
- Kindergarten Advisors - *Megan Earhart & Lili Pettit*
 - *We had an amazing play date. Never seen such a great turnout.*
- TK Advisor- *Renee Begley*
 - *See above re Saturday playdate success*

XIII. Guest Comments

All attendees had chance to comment.

Dr. Kim: New guideline/district policy regarding banners. District is serious about it. Banners cannot have phone numbers of the businesses. Cannot be used as solicitation. Can say "Encino Charter is grateful for _____" but not allowed to have contact information. The policy has been around since 2019 but has not been strictly implemented until now. Can we alter them? Cover up contact info but they are proud supporter saying we thank them for support? As long as it's not a solicitation it's ok. Has to be uniform sizes.

XIII. Agenda Recommendations for Next Meeting

None.

XIV. Adjournment

Adjourned at: 8:55 pm.

Next Meeting: September 16, 2024
